



Alaskan Klee Kai Club of America

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Alaskan Klee Kai Club of America (AKKCOA) Constitution and Bylaws

CONSTITUTION

ARTICLE I

Name and Objects

SECTION 1. The name of the club shall be Alaskan Klee Kai Club of America, also known in abbreviated form as AKKCOA, hereinafter referred to as the Club.

SECTION 2. The objects of the Club shall be:

- (a) To encourage and promote the highest standards in improving, by selective breeding and health testing, pure-bred Alaskan Klee Kai that possess the appearance, soundness, structure, and temperament that is reflected in the AKC standard of the breed, and to do all possible to bring their natural qualities to perfection;
- (b) To encourage the organization of independent local specialty clubs in those localities where there are sufficient fanciers of the breed to meet the requirements of The American Kennel Club;
- (c) To encourage members and breeders to accept the standard of the breed as approved by The American Kennel Club as the standard of excellence by which Alaskan Klee Kai shall be judged;
- (d) To do all in its power to protect and advance the interests of the Alaskan Klee Kai breed and to encourage sportsman-like conduct and competition at all canine related competitive events, and all events held under AKC Rules and Regulations;
- (e) To conduct sanctioned matches, licensed events, and any other events for which the Club is eligible under the Rules and Regulations of The American Kennel Club.

SECTION 3. The Alaskan Klee Kai Club of America shall not be conducted or operated for profit. No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, officers, directors, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions on furtherance of the purposes set forth in the Constitution or in Article I of the Bylaws.

SECTION 4. The members of the Alaskan Klee Kai Club of America shall adopt and may from time to time revise such bylaws as may be required to carry out these objects.

BYLAWS

ARTICLE II

Membership

SECTION 1. Eligibility. There shall be six (6) types of membership open for all persons who are in good standing with The American Kennel Club, who subscribe to the purposes of the Alaskan Klee Kai Club of America. Anyone meeting the requirements may apply for membership.

- (a) **REGULAR (Individual) membership** is open to persons 18 years of age or older, who are resident citizens of the United States. Regular members are entitled to all club privileges, and are eligible to vote and hold office.
- (b) **HOUSEHOLD Membership** is open to two (2) members of a household, 18 years of age or older who are both resident citizens of the United States. Each member is entitled to all club privileges, and each are eligible to vote and hold office.
- (c) **JUNIOR membership** is open to children 10-17 years of age, who are resident citizens of the United States. Juniors may convert to regular membership upon reaching their 18th birthday. Junior members shall not be entitled to vote or hold office, and do not count in determining quorum.
- (d) **FOREIGN membership** is open to persons 18 years of age or older, who are not resident citizens of the United States (or its territories and possessions). Foreign members are entitled to all club privileges, but shall not be entitled to vote or hold office, and do not count in determining quorum.
- (e) **ASSOCIATE membership** is open to persons 18 years of age or older, who are resident citizens of the United States, who are interested in further advancing their knowledge of the Alaskan Klee Kai, AKKCOA, AKC, and the sport of dogs. Associate members are not entitled to vote or hold office, and do not count in determining quorum.
- (f) **HONORARY membership.** The Board of Directors may elect to present an Honorary membership to an individual who is 18 years of age or older, who is a resident citizen of the United States, who has made a significant contribution to this Breed or this Club. An affirmative vote of 2/3 of the Board of Directors shall be required to elect this membership. Honorary members pay no dues, are not eligible to vote, and do not count in determining quorum, but can maintain a "Regular" or "Household" membership if they pay dues.

(A member requesting a change of membership classification in order to include either voting or office holding privileges must first complete the application process for that of a Regular or Household Membership).

SECTION 2. Dues. Membership dues shall not exceed \$100.00 per year for any membership type, payable on or before the 1st day of January of each year. No member may vote whose dues are not paid for the current year. During the month of November, the Treasurer shall send to each member a statement of dues for the ensuing year.

SECTION 3. *Election to Membership.* Each applicant for membership shall apply on a form as approved by the board of directors. The application shall provide that the applicant agrees to abide by these bylaws, the AKKCOA's Code of Ethics, the Rules and Regulations of The American Kennel Club, and AKC's Code of Sportsmanship. The application shall state the name, address and any other information of the applicant required by the Board. It shall also carry the endorsement of two (2) members in good standing, not of the same household or the same immediate family as the applicant or of each other. Applicants who are unknown to Club member(s) may contact the Board for recommended endorsements. Accompanying the application, the prospective member shall submit dues payment for the current year. All applications for membership are to be filed with the Membership Director (or Secretary).

Applicants may be elected to membership by secret ballot at any meeting of the Board or by secret vote of the Board by email or mail. Affirmative votes of 2/3 of the Board present at a meeting of the board of directors, or 2/3 of the entire Board voting by email or mail, shall be required to elect an applicant. Applicants shall be notified of the application approval or denial within 30 days of the vote of the Board; no reason shall be given for denial of membership.

An application which has failed to receive the requisite 2/3 affirmative votes by the Board may be presented by one of the applicant's endorsers at the next annual meeting of the Club and the voting members in good standing may elect such applicant by secret ballot and a favorable vote of 75% of the voting members present and voting. If the application is again denied, or should the applicant not be presented for a membership vote at the annual meeting, the applicant may not reapply within 12 months after such rejection.

SECTION 4. *Termination of Membership.* All materials belonging to the Club must be surrendered in proper condition to the Club Secretary, or to an individual named by the Board, no later than ten (10) days after the termination of membership.

Memberships may be terminated:

- (a) **by Resignation.** Any member may resign from the Club upon verifiable written notice to the Secretary, but no member may resign when in debt to the Club. Obligations other than dues are considered a debt to the Club and must be paid in full prior to resignation.
- (b) **by Lapsing.** A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid after January 31st. The Board may grant an additional 30 days of grace to such delinquent members in meritorious cases. In no case may a person be entitled to vote whose dues are unpaid.
- (c) **by Expulsion.** A membership may be terminated by expulsion as provided in Article VIII of these bylaws.

ARTICLE III

Members Meetings

SECTION 1. *Annual Club Meeting.* The annual meeting of the Club shall be held in the month of July, August, or September in conjunction with the Club's specialty show, if possible, at a place, date, and hour as designated by the board of directors. Notice of the annual meeting shall be sent by the Secretary in any manner prescribed by the laws of the state in which the Club is incorporated at least thirty (30) days prior to the date of the meeting. If sent by mail, the notice shall be

considered to be delivered when deposited in the United States mail addressed to the member at the member's address as it appears on the records of the Club, with postage prepaid. The quorum for the annual meeting shall be ten (10) percent of the eligible voting members in good standing. Non-voting members do not count towards the determination of a quorum.

SECTION 2. *Special Club Meetings.* Special club meetings may be called by the President or by a majority vote of the members of the Board who are present at any meeting of the Board or who vote by mail or email. Special club meetings may also be called by the Secretary upon receipt of a petition signed by ten (10) percent of the voting members of the Club who are in good standing. Such special meetings shall be held at such place, date, and hour, as may be designated by the board of directors. Notice of such a meeting shall be sent by the Secretary in any manner prescribed by the laws of the state in which the club is incorporated at least fourteen (14) days prior to the meeting. If sent by mail, the notice shall be considered to be delivered when deposited in the United States mail, addressed to the member at the member's address as it appears on the records of the Club, with postage prepaid. The notice of the meeting shall state the purpose of the meeting and no other Club business may be transacted. The quorum for such a meeting shall be ten (10) percent of the voting members in good standing. Non-voting members do not count towards the determination of a quorum.

ARTICLE IV

Board Meetings

SECTION 1. *Board Meetings.* The first meeting of the Board shall be held in January, after the elected officers and directors take office January 1st, as stated in Article VI, Section 1. Regular meetings of the Board shall be held once per calendar month, at such times and places, or via telephone conference or via video conference, as are designated by the majority of the entire Board. Notice of such a meeting may be sent by the Secretary in any manner prescribed by the laws of the state in which the Club is incorporated at least fourteen (14) days prior to the date of the meeting. These regular Board meetings may also be scheduled at any prior meeting of the Board. The quorum for such a meeting shall be a majority of the entire Board.

SECTION 2. *Special Board meetings.* Special board meetings may be called by the President or may be called by the Secretary upon written request of three (3) members of the Board. Such meetings shall be held at such time and place, or via telephone conference or video conference, as designated by the majority of the entire Board. Notice of such a meeting shall be sent by the Secretary in any manner prescribed by the laws of the state in which the Club is incorporated at least fourteen (14) days prior to the date of the meeting. Any such notice shall state the purpose of the meeting and no other business shall be transacted. The quorum for such special board meeting shall be a majority of the entire Board.

SECTION 3. *Board Business.* The board of directors may also conduct business (including disciplinary hearings) by telephone conference, or video conference, or by any other methods permitted by the laws of the state in which the club is incorporated. Items voted upon by any method other than "in-person" meetings must be confirmed in writing by the Secretary within seven (7) days.

SECTION 4. *Electronic Communication.*

- (a) Where permissible under AKC policies, notifications of club meetings, dues notices, minutes, newsletters and any other communications to club members and the board of directors may be made by mail or email or by any other method permitted by the laws of the state in which the club is incorporated, providing that the member and/or board member has signed an authorization agreeing to this method of electronic communication. The authorization, which shall release the Club from any liability should the notification be received late or not received due to circumstances beyond the Club's control, shall be maintained by the Secretary. Such authorization is revocable upon receipt of written notice to the Secretary.
- (b) In all sections of these Bylaws specifying mailed ballots, electronic balloting shall be permitted if done in accordance with AKC's procedure on Electronic Balloting for AKC Parent Clubs, and the state laws in which the Club is incorporated in, providing that the member and/or board member has signed an authorization agreeing to this method of voting. The authorization, which shall release the Club from any liability should the ballots be received late or not received due to circumstances beyond the Club's control, shall be maintained by the Secretary. Such authorization is revocable upon receipt of written notice to the Secretary.

ARTICLE V

Directors and Officers

SECTION 1. *Board of Directors.* An interim Board of Directors will serve the Club until the first AKKCOA Board of Director elections described in Article V, Section 1 (a) below, which will take place the year following the year AKKCOA is recognized as the Alaskan Klee Kai national breed club for the American Kennel Club. The Board shall be comprised of the officers and three (3) Directors, all of whom shall be voting members in good standing for a minimum of two (2) years, and resident citizens of the United States. They shall all be elected for a two (2) year term as provided in Article VI of these bylaws, and they shall serve until their successors are elected. Terms shall begin according to Article IV, Section 1 of these bylaws. General management of the club's affairs shall be entrusted to the board of directors.

- (a) The FIRST AKKCOA Board of Director Election: The year following AKKCOA recognition as the Alaskan Klee Kai national breed club for the American Kennel Club, a standard 7-member Board will be formed through the nomination and election of a President, Treasurer and Membership Director, all of whom shall be voting members in good standing for a minimum of one (1) year, and are resident citizens of the United States, following the standard annual nomination and election process detailed in Article VI.

The Vice President, Secretary and 2 Directors from the Interim Board will retain their positions for one more year, unless they choose to retire from their positions, in which case the Board will fill their positions per processes outlined in Article V, Section 3.

The following Club year, the membership will elect a Vice President, Secretary and two (2) Directors following the standard nomination and election process detailed in Article VI.

- (b) This staggered election cycle for Board of Director positions will thereafter be election of President, Treasurer, and one (1) Director (Membership Director) alternating with Vice President, Secretary and two (2) Directors chosen the following year, with all officers continuing for the standard 2-year terms outlined in Article V.
- (c) Immediate family members or household members may not serve on the Board during another family or household member's term.
- (d) The immediate past President may serve in an advisory capacity, without a vote, on the Board for a period of one (1) year.

SECTION 2. Officers. The Club's officers, consisting of the President, Vice President, Secretary, and Treasurer, shall serve in their respective capacities both with regard to the Club and its meetings and the Board and its meetings.

- (a) The **President** shall preside at all meetings of the club and of the board, and he/she shall have the duties and powers normally given to the office of President in addition to those particularly specified in these bylaws.
- (b) The **Vice President** shall have the duties and exercise the powers of the President in case of the President's death, absence, or incapacity. The Vice President shall have such other powers and perform such other duties as may be determined by the board of directors.
- (c) The **Secretary** shall keep a record of all meetings of the club and of the board; keep a record of all votes taken by mail or electronically; keep a record of all matters of which a record shall be ordered by the club, have charge of the club correspondence, notify members of meetings, notify new members of their acceptance to membership, notify officers and directors of their election to office, keep a roll of the members of the club who are in good standing with their addresses, which shall be sent to any member in good standing, upon written request, not more than once every club year, and carry out such other duties as are prescribed in these bylaws.
- (d) The **Treasurer** shall collect and receive all moneys due or belonging to the club. Moneys shall be deposited in a bank designated by the Board, in the name of the club. Shall pay every bill that comes due when it arrives and shall pay for all lawfully required filings and insurance premiums. The financial books shall be maintained, and at all times shall be open to inspection by the Board and a report shall be prepared and given at every meeting on the condition of the club's finances and every item of receipt or payment not before reported. At the annual meeting, an accounting shall be rendered of all moneys received and expended during the previous fiscal year. Send out renewal notices to the membership in November. The Club shall be insured in such amount and through a type of policy as the Board shall determine which will cover the actions of the Treasurer.
- (e) **Directors:** The board shall have three (3) Director positions to serve in their respective capacities both with regard to the Club and its meetings and the Board and its meetings. Each Director shall be responsible for certain areas as determined by the board of directors and carry out such other duties as are prescribed in these bylaws and by the Board.

[AKC Delegate: When an AKC Member Club - Among other duties, the Delegate shall attend the quarterly meetings of the American Kennel Club, and he/she shall represent the Club in accordance with the instructions of the Board of Directors. The Delegate shall report to the Board all actions and matters discussed at AKC's Quarterly Delegate Meetings. The AKC Delegate shall be appointed by the board of directors, serving a 3-year term, and shall serve as a non-voting member of the board, unless the AKC delegate is also a duly elected voting board member. The Delegate shall not be limited in the number of terms that he/she may serve.]

SECTION 3. Vacancies. Any vacancies occurring on the Board of Directors or among the officers during the year shall be filled for the remainder of the position's term by a majority vote of the remaining Board. However, a vacancy in the office of President shall automatically be filled by the Vice President for the remainder of the term, and the resulting vacancy in the office of Vice President shall be filled by a majority vote of the Board.

SECTION 4. Removal From Office: Should any officer or director fail to participate, without just cause, in three actions requiring a vote, that person may be removed from office by a 2/3 majority of vote of the Board and in accordance with state law of the state in which the club is incorporated. Action is defined as: 1) attendance at a scheduled Board meeting, or 2) responding to a mailing from the Secretary of motion(s) requiring a vote.

ARTICLE VI

The Club's Financial/Fiscal Year, Voting, Nominations, Elections, Official Year

SECTION 1. Financial/Fiscal Year. The Club's Financial/Fiscal year shall begin on the 1st day of January and end on the last day of December.

SECTION 2. Voting. Each voting member in good standing whose dues are paid for the Financial/Fiscal year shall be entitled to one vote at any Club meeting or special Club meeting at which the member is present.

At the annual meeting or at a special meeting of the Club, voting shall be limited to those voting members in good standing who are present at the meeting, except for the annual election of officers, directors, and amendments to the constitution and bylaws, and amendments to the standard for the breed, which shall be decided by secret ballot conducted in any manner provided for by the laws of the state in which the club is incorporated- written ballot cast by mail or by electronic balloting by an independent firm in accordance with State Law and AKC policy. Voting by proxy shall not be permitted. The board of directors may decide to submit other specific questions for decision of the members.

SECTION 3. Nominations and Ballots. No person may be a candidate in a club election who has not been nominated in accordance with these bylaws. A Nominating Committee shall be chosen by the board of directors before July 15th. The committee shall consist of three members from different areas of the United States, and two alternates, all members in good standing and resident citizens of the United States, no more than one of whom may be a member of the current board of directors. The board shall name a chair for the committee, and it shall be such person's duties to

call a committee meeting, which shall be held on or before July 22nd. The Nominating Committee may conduct its business by mail or email.

- (a) The Nominating Committee shall nominate from among the eligible members of the club, one candidate for each open position on the board of directors and shall procure the acceptance of each nominee so chosen. With the exception of the first board of director election in Article V, Section 1 (a), all suggested nominees must have been a voting member in good standing for at least two (2) years to be eligible for a position on the Board. The committee should consider geographical representation of the membership to the extent that it is practicable to do so, along with their qualifications and experience. The nominating committee shall then submit its slate of candidates, along with their qualifications, to the Secretary by August 15th. The Secretary shall email or mail the list, including the full name of each candidate, the name of the state in which he/she resides, and their qualifications to each member of the club on or before September 1st, so that additional nominations may be made by the members if they so desire.
- (b) Additional nominations of eligible members may be made by written petition addressed to the Secretary and postmarked on or before October 1st, signed by five (5) members and accompanied with the nominee's qualifications and experience, and with the written acceptance of each such additional nominee signifying his/her willingness to be a candidate. No person shall be a candidate for more than one position, [with the exception of the AKC Delegate who may or may not be a member of the Board]. If the Secretary is an opposed candidate in the election and the board does not utilize an independent professional firm, the board shall designate another officer or director who is not a candidate in the election to send the final slate to the membership, and to receive ballots for tabulation applicable to subsections "3c", "3d" and "3e".
- (c) If one or more valid additional nominations are received or postmarked on or before October 1st, the Secretary (or an independent professional firm designated by the board) shall, on or before October 15th email or mail to each voting member in good standing, a ballot listing all of the nominees for each position in alphabetical order, with the names of the states in which they reside, and their qualifications and experience, together with a blank envelope and a return envelope addressed to the Secretary (or designated professional firm) marked "Ballot" and bearing the name of the member to whom it was sent. So that the ballots may remain secret, each voter, after marking their ballot, shall seal it in the blank envelope, which in turn shall be placed in the second envelope and return it in accordance with the directions provided addressed to the Secretary (or designated professional firm).

All voting members in good standing who have provided a written authorization for electronic balloting and communication shall vote using electronic balloting in any manner prescribed by the laws of the state in which the club is incorporated and AKC Electronic Balloting for AKC Parent Clubs policies. The Secretary shall ensure that the electronic balloting process provides each member voting electronically with the same information provided to members voting on paper ballots.

The inspectors of election (or designated professional firm) shall check the ballot returns against the list of voting members whose dues are paid for the current year prior to opening the outer envelopes, removing the blank envelopes, and shall certify the eligibility of the

voters as well as the results of the voting. In the event of votes being cast by electronic balloting, the inspectors of election (or designated professional firm) shall certify the eligibility of the voters as well as the results of the voting.

The inspectors of election (or designated professional firm) shall combine the results of the paper balloting and all electronic balloting, and the results of the election shall be sent to the Secretary on or before December 1st. The Secretary shall announce the results of the election to the membership in any manner prescribed by the laws of the state in which the club is incorporated.

- (d) Nominations cannot be made at the annual meeting or in any manner other than as provided above.
- (e) Ballots must be received by the inspectors of election (or independent professional firm designated by the board) **no** later than November 15th. Ballots received after November 15th will not be counted.

SECTION 4. Annual Election. The nominated candidate receiving the greatest number of votes for each office shall be declared elected. If no valid additional nominations are received or postmarked on or before October 1st, the Nominating Committee's slate shall be declared elected and no balloting will be required. Any uncontested position should be automatically elected. If any nominee is unable to serve for any reason, such nominee shall not be elected and the vacancy so created shall be filled by the new board of directors in the manner provided by Article V, Section 3.

The election of officers and directors shall be conducted by secret ballot in any manner provided for by the laws of the state in which the club is incorporated. Ballots to be valid must be received by the Secretary (or independent professional firm designated by the board) by November 15th. Ballots shall be counted by three inspectors of election who are members in good standing and neither members of the current board nor candidates on the ballot and who shall be chosen in advance by the board; or by an independent professional firm designated by the board to send, receive, and count the ballots.

The elected officers and directors shall take office on the first day of January following the election and each retiring officer shall turn over to his/her successor in office all properties and records relating to that office within 30 days after the election.

SECTION 5. Club Year. The Club's official year shall begin on the 1st day of January and end on the last day of December Each retiring officer shall turn over to his/her successor in office all properties and records relating to that office within 30 days after the results of the election are known.

ARTICLE VII

Committees

SECTION 1. The board may each year appoint standing committees to advance the work of the club in such matters as dog shows, obedience trials, agility trials, trophies, annual prizes, membership, breed health, and other fields which may well be served by committees. Such committees shall always be subject to the final authority of the board. The board of directors can

accept, in whole or in part, any committee recommendation. Special committees may also be appointed by the board to aid it on particular projects.

SECTION 2. Any committee appointment may be terminated by a majority vote of the full membership of the board upon written notice to the appointee; and the board may appoint successors to those persons whose services have been terminated.

ARTICLE VIII

Discipline

SECTION 1. *American Kennel Club Suspension.* Any member who is suspended from any of the privileges of The American Kennel Club, shall be suspended from the privileges of this club for a like period.

SECTION 2. *Charges.*

- a) Any member may prefer charges against another member for alleged misconduct prejudicial to the best interests of the club or the breed. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of \$50.00, which shall be forfeited if such charges are not entertained by the Board or a Board appointed committee, or sustained by the Board, or a Board appointed committee following a hearing.
- b) The Secretary shall promptly send a copy of the charges to each member of the board or present them at a board meeting, and the board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the club or the breed.
- c) If the board considers that the charges do not allege conduct which would be prejudicial to the best interests of the club or the breed, it may refuse to entertain jurisdiction. If the board entertains jurisdiction of the charges, it shall fix a date of a hearing not less than three (3) weeks nor more than six (6) weeks thereafter by not less than three (3) members of the board or board committee. The Secretary shall promptly send one copy of the charges to the accused member by certified mail return receipt requested, or other form of receipted or acknowledged delivery together with a notice of the hearing and an assurance that the defendant may personally appear in his/her own defense and bring witnesses if he/she wishes.
- d) Disciplinary hearings may be held via telephone conference or video conference provided there is a bylaw provision which enables the board to transact business by telephone conference or video conference, or by any other method permitted by the laws of the state in which the club is incorporated.
- e) A member who resigns while charges have been preferred against him/her or allows his/her membership to lapse during the fiscal year in which the charges were sustained may not apply for membership for a minimum period of two (2) years from the time of resignation or lapse or the end of any suspension, after which time, he/she must apply in accordance with Article II, Section 3 of these bylaws.

SECTION 3. *Board Hearing.* If the Board has a hearing, the Board or a committee appointed by the Board may hear the charges. The Board or Board appointed committee shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained after hearing all the evidence and testimony presented by complainant and defendant, the Board or Board appointed committee may by a majority vote of those present reprimand (*a written reprimand directed exclusively to the member may be somewhat detailed but an official (published) reprimand should only indicate that subsequent to a board hearing "...member (X) was officially reprimanded as a result of charges filed by member (Y)."*) or suspend the defendant from all privileges of the club for not more than six months from the date of the hearing, or until the next annual meeting if that will occur after six months. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. Immediately after the Board or Board's appointed committee has reached a decision, its findings shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the decision and penalty, if any.

SECTION 4. *Expulsion.* The members shall vote by secret ballot on the proposed expulsion. A 2/3 vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion is not so voted, the Board's suspension shall stand.

ARTICLE IX Amendments

SECTION 1. *Amendments.* Amendments to the constitution and bylaws (and breed standard) may be proposed by the board of directors or by written petition addressed to the Secretary signed by twenty (20) percent of the voting membership in good standing.

- (a) Amendments to the bylaws proposed by such petition shall be promptly considered by the board of directors and must be submitted to the members with recommendations of the board by the Secretary for a vote within three (3) months of the date when the petition was received by the Secretary.
- (b) Proposed amendments to the standard for the Alaskan Klee Kai must be submitted to the members with recommendations of the board by the Secretary for a vote following the procedures established by the AKC Board of Directors.

SECTION 2. *Constitution and Bylaws.* The constitution and bylaws may be amended at any time (or the standard for the breed in accordance with AKC policies), provided a copy of the proposed amendment has been sent by the Secretary to each member in good standing on the date of mailing, accompanied by a ballot on which a choice for or against the action to be taken shall be indicated. Dual-envelope and balloting procedures described in Article VI, Section 3(c) shall be followed in handling such ballots, to assure secrecy of the vote. Notice with such ballot shall specify a date not less than 30 days after the date postmarked, by which date the ballots must be returned to the Secretary to be counted. The favorable vote of 2/3 of the members in good standing who return valid ballots within the time limit shall be required to affect any such amendment.

[SECTION 3. *AKC Approval.* No amendment to the constitution and bylaws or to the standard of the breed that is adopted by the club shall take effect until it has been approved by the Board of Directors of The American Kennel Club.]

ARTICLE X

Dissolution

SECTION 1. The club may be dissolved at any time by the written consent of not less than 2/3 of the members in good standing. In the event of the dissolution of the club, other than for purposes of reorganization, whether voluntary or involuntary or by operation of law, none of the property of the club nor any proceeds thereof nor any assets of the club shall be distributed to any members of the club, but after payment of the debts of the club, its property and assets shall be given to a charitable organization for the benefit of dogs selected by the board of directors.

ARTICLE XI

Order of Business

SECTION 1. At meetings of the Club, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

- Call to Order
- Roll Call
- Minutes of the last meeting
- *Report of President
- *Report of Secretary
- *Report of Treasurer
- Reports of committees
- Unfinished business
- Election of new members
- New business
- Announcements
- Adjournment

SECTION 2. At meetings of the Board of Directors, the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

- Call to Order
- Roll Call
- Minutes of last meeting
- Reports of Board
- *Report of Secretary
- *Report of Treasurer
- Reports of committees
- Unfinished business
- Election of new members
- New business
- Announcements
- Adjournment

ARTICLE XIII

Parliamentary Authority

SECTION 1. The rules contained in the current edition of “*Robert’s Rules of Order, Newly Revised,*” shall govern the club in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any other special rules of order the club may adopt.

[Votes on Bylaw Amendments – After amendments are voted upon, the club must provide AKC with the number of members in good standing as well as the date of the vote, and the number who voted for and against. A copy of the revised document must be submitted to AKC as soon as it is printed.]